

# POLICY REVIEW COMMITTEE MEETING MINUTES

King's Fork High School  
351 King's Fork Road, Suffolk, VA 23434  
Media Room, 2<sup>nd</sup> floor  
July 28<sup>th</sup>, 2025

## Present:

### Members

- ✓ Mrs. Kimberly Slingluff, **Committee Chair**
- ✓ Mr. Sean McGee, **School Board Vice-Chair**
- ✓ Mrs. Karen Jenkins, **Committee Member**

### Participants

- ✓ Dr. John B. Gordon III, **Superintendent**
- ✓ Wendell M. Waller, Esquire, **School Board Attorney**

### Attendees

Mrs. Valerie Fields, **School Board Member**

## ➤ Call to Order.

- The meeting was called to order at 3:30 PM. The committee approved the minutes for the June 23<sup>rd</sup>, 2025 meeting.

## ➤ Unfinished Business

### • POLICY SECTION 3-1.13 – Superintendent Interactions with Elected Officials

- This policy was tabled from the meeting held on June 23, 2025 so that Vice Chair McGee could attend the meeting and discuss this proposed policy that was being recommended by him. Vice-Chair McGee withdrew this policy from consideration. Committee member Jenkins had no problems with the policy being withdrawn. Committee Chair Slingluff stated that the policy will be withdrawn at this time.

## ➤ New Business

### • POLICY SECTION 6-2.1 – Capital Improvement Plan

- This policy came from the VSBA as a recommendation. Dr. Gordon added that this is already in practice. The committee had no issues with this policy. The policy will be presented for First Reading at the August 14<sup>th</sup> meeting.

### • POLICY SECTION 7-4.2 – General Requirements for Employment

- This policy came from the VSBA but is required by both a federal and state law. Virginia code requires that the person provide a reference. The committee had no issues with this policy. The policy will be presented for First Reading at the August 14<sup>th</sup> meeting.

- **POLICY SECTION 7-5.1 – Prohibited Conduct, Discipline**
  - This policy is a federal requirement. The committee had no issues with this policy. The policy will be presented for First Reading at the August 14<sup>th</sup> meeting.
- **POLICY 7-16.6:1 – Defined Contribution Plan**
  - The only change is in the legal authority. The substance of the policy does not change. The committee agreed that the legal reference can be changed without the policy going to the full board for approval.
- **POLICY SECTION 7-19.1 – Best Possible Candidates**
  - This policy is a VSBA recommendation. The committee had no problems with this policy being presented to the full board for First Reading at the first meeting on August 14, 2025.
- **POLICY SECTION 8-33.3:1 – Remediation Efforts Explained.**
  - This policy is required by the VDOE regulations and it is also recommended by the VSBA. Committee Chair Slingsluff asked what besides testing and scores helps with remediation efforts. Dr. Gordon described the efforts made from teachers, parents, counselors, etc. when a student is not moving educationally and requires remediation. Dr. Gordon referenced the 3-week window at the end of each grading period, indicators received from students and how tests contribute to these efforts. He also referenced the Saturday academy, and random checks to make sure that teachers are updating grades. This policy will also be presented for First Reading at the August 14<sup>th</sup> meeting.
- **POLICY SECTION 8-42.2 – Declaration of Policy (Not on Agenda)**
  - The policy is a state code requirement. Error noted in paragraph B (i), the word “or” should remain. The Committee agreed that this policy is already in practice and will be presented for First Reading at the August 14<sup>th</sup> meeting.
- **POLICY SECTION 8-42.3 – Notification Requirement**
  - The policy was inadvertently not considered by the committee and will be considered at our next meeting.
- **POLICY SECTION 8-42.4 – Evidence of Progress Required**
  - The policy is a state code requirement. The legal reference 10 U.S.C. § 2031, does not apply to this policy and should be removed. The Committee agreed to make this change in the legal reference without the policy going to the full board for approval.
- **POLICY SECTION 8-42.5 – Immunization Required.**
  - The policy is a state code requirement. The Committee had no questions regarding this policy and the policy will be placed on the School Board Agenda for First Reading at the August 14<sup>th</sup> meeting.
- **POLICY SECTION 8-42.7 – Non-disclosure of Information**
  - The policy is a state code requirement. The Committee had no questions regarding this policy and the policy will be moved on to First Reading at the August 14<sup>th</sup> meeting.

- **POLICY SECTION 9-3.1 – Basis for Transfers**

- The policy is a state code requirement. The committee had no questions regarding this policy and the policy will be placed on the School Board Agenda for First Reading at the August 14<sup>th</sup> meeting.
- Committee Chair Slingluff questioned the difference in a direct employee and an indirect employee. Attorney Waller responded that there is a difference between direct “hires” as he, the superintendent and the clerk are direct hires; verse general employees of the school division. When the School Board approves the personnel report, the School Board is actually carrying out its hiring authority, and individuals will then become employees of the School Board. The end of paragraph “A” states if “space is” available. Chair Slingluff asked if “space” is not a factor, what other criteria would be taken into consideration. Attorney Waller responded that it could be that the student needs a particular program that is offered at another school. The Committee having no further objections agreed to moved this policy to First Reading for the August 14<sup>th</sup> meeting.

- **POLICY SECTION 9-3.2 – Transfer from Persistantly Dangerous Schools**

- This policy is a combination of the federal and state code requirements, as well as a VSBA recommendation. The language in paragraph B, which is being recommended by the VSBA, will make “the transfer permanent.” Dr. Gordon explained that by making the transfer permanent, this will prohibit a student from transferring multiple times for athletic reasons. Dr. Gordon also described what it looks like when a school, mainly high schools, are considered dangerous and the State has to come in to investigate. The Committee had no questions regarding this policy and the policy will be moved on to First Reading at the August 14<sup>th</sup> meeting.

- **Business by Committee Members**

- Next meeting will be Monday, August 18th, 2025 at 3:30 at King’s Fork High School (Media Center).

- **Adjournment at 3:55 PM.**